

**EATONVILLE TOWN COUNCIL  
MINUTES OF REGULAR COUNCIL MEETING**

**TIME:** 7:00 PM

**DATE:** April 14, 2008

**PLACE:** Eatonville Community Center

**CALL TO ORDER**

Mayor Smallwood called the meeting of the Eatonville Town Council to order at 7:00 p.m.

**ROLL CALL**

Town Clerk Chrystal McGlone called the roll. The following were:

Present:	Mayor Tom Smallwood, Mayor Pro Bobbi Allison, Council members, Rich Adams, Bruce Rath, Brenden Pierce, and James Valentine
Also Present:	Town Administrator Gary Armstrong, Town Clerk Chrystal McGlone, Town Planner Nick Bond, Treasurer Mike Schaub, and Chief of Police Jim Lewis

**OPENING CEREMONIES**

Mayor Smallwood led the assembly in reciting the Pledge of Allegiance to the American Flag

The Town Clerk read the Mission Statement for the Town of Eatonville:

“The Town’s mission is to create, provide and administer municipal services while protecting the present and future health, safety, and general welfare of the community.”

**APPROVAL OF AGENDA**

Mayor Smallwood announced there will be 3 minutes for a single speaker and 10 minutes for a group

Mr. Valentine moved to separate Ordinance 2008-6 into two Ordinances being Ordinance 2008-8 (West Eatonville) and 2008-9 (Baublits Property)

**COMMENTS FROM CITIZENS**

NONE

# CONSENT AGENDA

- |                     |                  |              |
|---------------------|------------------|--------------|
| a. Payroll warrants | 20040 thru 20086 | \$69,695.11  |
| b. Claims warrants  | 25452 thru 25454 | \$1500.00    |
| c. Claims warrants  | 25455 thru 25533 | \$115,165.91 |

Council member Allison moved and it was seconded by Council member Rath. Consent agenda passed with a vote of 3 to 2 with Mr. Rath and Mr. Adams voting against.

## DEPARTMENT HEAD/COUNCIL COMMITTEE/BOARD/COMMISSION REPORT

- a. Fire/Ems Report- March's monthly report is on file with the Town Clerk.
- b. Police Report- March's monthly report is on file with the Town Clerk.
- c. Public Works Report- March's monthly reports are on file with the Town Clerk.
- d. Youth Connection Report-March's monthly report is on file with the Town Clerk.
- e. Committee Reports-Mr. Pierce stated that the Public Works committee is working on solutions for the required sewer hookup fees. Mayor is bringing more information to the next meeting. He also thanked Randles for donating over \$800 in gravel to the airport.
- f. Mayor's Report- Mayor stated we are going to be doing code changes for people not hooked up to sewer. He advised the Council of the settlement received from BPA in the amount of \$102,000 and it will be used towards the 2<sup>nd</sup> feeder. We are adopting the Fife Community Center Plan. Town Clean up day is May 20<sup>th</sup> and we are partnering with Key Bank and the Chamber. Council voted to adopt Flag submitted by Valley Sign minus the slogan at the bottom.
- g. Staff Reports- Town Planner and Administrator gave verbal project updates.
- h. Finance Report-March's report is on file with the Town Clerk

## MOTIONS

Ordinance 2008-8

An Ordinance of the Town Council annexing  
West Eatonville Properties

Town Clerk Chrystal McGlone read Ordinance 2008-8 by title into the record

Council member Rath moved approval of Ordinance 2008-8 and it was seconded by Council member Allison. Ordinance passed its first reading with a vote of 4 to 1 with Council member Valentine voting against.

Ordinance 2008-9

An Ordinance of the Town Council annexing  
the Baublits Property

Ms. Baublits stated she has plans to develop affordable housing senior housing.

Town Clerk Chrystal McGlone read Ordinance 2008-9 by title into the record

Council member Rath moved approval of Ordinance 2008-9 and it was seconded by Council member Allison. Ordinance passed its first reading with all voting all in favor.

Resolution 2008-AA

Authorize the Mayor to sign a contract agreement with Puget Sound Collections

Town Clerk Chrystal McGlone read Resolution 2008-AA by title into the record

Motion by Council member Allison to approve Resolution 2008-AA as presented and was seconded by Council member Rath. All were in favor.

Mayor advised the total outstanding debt in court fines.

Resolution 2008-BB

Authorize the Mayor to purchase a park shelter

Town Clerk Chrystal McGlone read Resolution 2008-BB by title into the record

Motion by Council member Rath to approve Resolution 2008-BB as presented and was seconded by Council member Allison. All were in favor.

Motion to authorize the Mayor to advertise for bids for shelter floor slab

Town Clerk Chrystal McGlone read the motion by title into the record

Motion by Council member Rath to authorize the Mayor to advertise for bids for a shelter floor slab. Council member Allison seconded and all were in favor.

Motion to approve personal services contracts for standby first aid response personnel

Town Clerk Chrystal McGlone read the motion by title into the record

Motion by Council member Allison to approve the personal services contracts and was seconded by Council member Rath.

Motion by Council member Pierce to add names to the motion for approval of personal services contracts; Justin Claibourn, Mark Quirie, John Rivera, and Chris Shelton. This was seconded by Council member Allison. All were in favor.

Motion by Council member Adams to strike the "14 day" language in all contracts.  
Council member Rath seconded and all were in favor.

All Council members were in favor of the personal services contracts for standby first aid response personnel.

### **COUNCIL MEMBER COMMENTS**

Mr. Adams asked if we were still looking to the list of applicants who went through the testing for Fire Chief

Mayor Smallwood responded that if he was speaking of Mr. Chaffee that he was not on the recommendation list and he was aware of this.

Mr. Adams asked if we could contact him and advise him of that because he believes he has a different understanding. He also asked what is going on with the missing money question that was asked at a Public Utilities meeting?

Mayor Smallwood asked Mr. Valentine to address this. Mr. Valentine advised that he was approached with this question and he has spoken to all parties including the Mayor and it stems from the 2004 and 2005 financials. He stated that the Mayor said he would research it and get to the bottom of it and he believes he will. Mr. Valentine said he just wants to get the answers and put it to rest.

Mr. Adams stated that he thought it was a rumor until the meeting and this is why he has no faith in the budget balances because he's not sure how many other unfortunate sloppy errors there are.

Mr. Pierce stated he has faith in Mike and Chrystal and believes that the books are correct.

Mr. Rath discussed the parks and spoke on the cameras they are trying to obtain for security and safety.

Mr. Adams stated he has asked for things that he is not getting like the policy and procedures regarding safety equipment purchased by the Town.

Mr. Armstrong advised there isn't a written policy however they have weekly safety meetings and monthly safety training that's documented.

Mr. Adams then asked would the Town be liable if the employee wasn't wearing their safety gear and an accident occurs.

The Town Attorney responded with the risk is small and hopefully the Town would be prepared. However developing a standard SOP would not prevent this.

Mr. Armstrong responded with the Town is also covered with AWC by having liability insurance and we receive high marks on our report cards from AWC for having the training and safety meetings.

Mr. Adams requested a copy of the report cards.

Ms. Allison announced the next PCRC meeting. She announced the next finance committee meeting and that we are losing members due to the commitment needed and that we will be submitting next council meeting for approval hopefully two new members. She also reminded her fellow council members that their public disclosure is due tomorrow being the 15<sup>th</sup>.

Mr. Valentine-NONE

### **ADJOURNMENT**

Motion by Council member Allison to continue to April 28<sup>th</sup> and was seconded by Council member Adams. Mayor adjourned the meeting at 8:55 PM.

---

Tom Smallwood, Mayor

ATTEST:

---

Chrystal McGlone, Town Clerk